
Referencing online journal articles and some other materials has changed to emphasize using an assigned DOI (digital object identifier). Date of retrieval is no longer included for materials that are unlikely to be changed or updated (PDF/page images).

Introduction

The examples below are consistent with the format for citing material as indicated in the 5th edition of the Publication Manual of the American Psychological Association, Ref BF 76.7 P83 2001. Examples for online materials are adapted from the 2007 APA Style Guide to Electronic References. They should be consulted for further information and types of references not listed here. See the Publication Manual, Fifth Edition Reprint Corrections for the latest changes to the Manual.

APA Manual (p. 299) indicates that all references are double-spaced within and between references, only one space follows all punctuation (except for abbreviations which do not have spaces), and use "hanging indent" format; that is, the first line is flush along the left margin, and subsequent lines for an entry are indented one-half inch (word processing software default). Depending on individual web browsers, indents may not appear as a true one-half inch.

Also note that URLs (web addresses) are not underlined, even though some software will automatically underline.
### SOURCES

#### PRINT
- Books, Chapters, Encyclopedias & Unpublished Theses
- Articles in Professional/Scholarly Journals
- Articles in Popular Magazines
- Newspaper Articles
- ERIC Documents
- Government Publications & Court Decisions
- Proceedings of Meetings & Symposia
- Doctoral Dissertations

#### ELECTRONIC
- Web Sites/Pages
- Electronic/e-Books, e-Book Chapters, Technical/Research Reports
- Online Reference Materials (encyclopedia, dictionary, etc.)
- Online Dissertations & Theses
- Articles in Professional/Scholarly Journals
- Articles in Popular Magazines
- Newspaper Articles
- ERIC Documents
- U.S. Government Executive Document
- Message Posted to an Electronic Mailing List (Archived)
- Abstract of a Work in an Online Database
- Conference presentation slides (online)

#### MISCELLANEOUS
- Graphic representation of data
- Podcast
- Film
- Personal & Other Electronic Communications
PRINT SOURCES (NON-ELECTRONIC)

Books, Book Chapters, & Unpublished Theses

Book, no author or editor

Place title in the author’s position; alphabetize by the first significant word in the title; cite in text using a few words of the title, or the whole title if it is short, in place of the author’s name.


Book, one author


Book, multiple authors


Edited book (editor in place of author)


Edited book, multiple authors (editor in place of authors)


Book, subsequent edition (2nd, 3rd, etc.)


Article or chapter in an edited book

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Report from a private organization (author & publisher same)


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Corporate authorship


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Reprinted or republished chapter


Following the entry, enclose "Original work published" in parentheses, noting the original date.

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Chapter in a volume in a series


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Citing multivolume works


In listing a multivolume work, the publication dates should be inclusive for all volumes. The volumes should be identified, in parentheses, immediately following the book title. Do not use a period between the title and the parenthetical information; close the entire title, including the volume information, with a period.
Translated works


The original publication date is the last portion of the entry and should be in parentheses with the note "Original work published" followed by the date.

Entry in an encyclopedia

*This includes both general and specialized encyclopedias. If an entry does not have a byline, begin the reference with the entry title and publication date.*


Entry in Mental Measurements Yearbook (MMY)

*Title of the review and authorship appears in italics at the beginning of the review narrative (example provided below). Also note that many entries published in MMY contain more than one review.*

Review of the Comprehensive Assessment of School Environments by NANCY L. ALLEN, Research Scientist, Educational Testing Service, Princeton, NJ:


Unpublished master's thesis


Articles in Professional/Scholarly Journals

Article in a journal (continuous pagination throughout volume)

Article in a journal (paginated by issue)


Citing articles in monthly periodicals


Citing articles in weekly periodicals


Article in a Popular Magazine


Article in a Newspaper (Discontinuous pages)


No author identified


Reprinted or republished articles


Following the entry, enclose "Reprinted from" in parentheses, noting the original publication information. Close with a period.
ERIC Documents

ERIC Document (without document report number)


ERIC Document (with document report number)


ERIC Document - unpublished conference paper


ERIC Document - published conference paper


ERIC Document - Master's thesis


ERIC Document - doctoral dissertation

**Government Publications & Law**

**U.S. Government executive document**

Note that the agency publication number may appear on the document or in the online catalog.


**U.S. Government Congressional document**

For legislative materials such as hearings, reports, bills, etc., provide title, Congress, session, page of the document where the hearing begins (usually 1), and date. Other examples appear in the *APA Publication Manual (5th ed.*) on pp. 256-258.

*Charter schools: Hearing before the Subcommittee on Early Childhood, Youth, and Families of the Committee on Education and the Workforce, House of Representatives, 105th Cong., 1 (1998).*

**Michigan Government executive document**


**Court decision**


**Proceedings of Meetings & Symposia**

**Published Proceedings**

Published proceedings, published contributions to a symposium, article or chapter in an edited book. Capitalize the name of the symposium, which is a proper name.


Proceedings published regularly

Treat regularly published proceedings as periodicals. If only an abstract of the article appears in the proceedings, indicate such information in brackets after the article title.


Posters


Doctoral Dissertations Abstracted in Dissertation Abstracts International

Doctoral dissertation abstracted in Dissertation Abstracts International (DAI) and obtained on university microfilm.


Doctoral dissertation abstracted in Dissertation Abstracts International (DAI) and obtained from the university

ELECTRONIC SOURCES

Web sites/pages

Entire web site (as opposed to a specific page on the web site) does not appear in the reference list, but is cited within text as shown in the following sample sentence:

The International Council of Museums web site provides many links to museums, codes of ethics, and the museum profession (http://www.icom.org/).

Individual web page with personal author

Since web documents are similar to print, citations to them include the same elements such as author, date, title, place of publication, etc. Note that proper names are capitalized. Date of retrieval is included because the content is likely to change.


Individual work/document/web page available on university program or department Web site


ELECTRONIC/e-BOOKS

According to the new APA Style Guide to Electronic References (2007), publisher geographical location (city & state) and name are not necessary in references retrieved electronically. However, this information should be included if publisher identity is not clear from the "author, URL, database name, or other reference information" (pp. 1-2).

Another change from 2001 Manual: if you need to continue a web address/URL onto another line, make sure to turn off automatic hyphenation in word processing software, and break before most punctuation, (e.g., a forward slash / ) not after (see example below).

Entire electronic book retrieved from database


Entire electronic book - have direct link to item:

Vogel, C. G. (1999). Legends of landforms: Native American lore and the geology of
Entire electronic book - direct link unavailable or URL leads to information on how to obtain the item. Note use of "Available from" instead of "Retrieved from":


Electronic book chapter


Entire electronic technical or research report - available on the web (not a university):


Individual document/report/web page authored by an organization and available on organization Web site, no publication date:


Individual work/document/web page available on university program or department Web site

Note: Date of retrieval is included because content is likely to be changed.


Individual work/document/web page, no author identified, no date

Online Reference Materials

Note: Date of retrieval is provided because the most recent date for changes may not be evident. Also, provide source home page URL, not the address which takes you directly to an entry.

Online Encyclopedia


Online Dictionary


Dissertations & Theses

Master's thesis retrieved from a database (considered published)


Dissertation retrieved from institutional/university web site


Articles in Professional/Scholarly Journals

New (June 2007) style guidelines use the DOI (Digital Object Identifier) as assigned. This alpha-numeric code usually appears on the article or in the database record.

If the DOI is not provided on the article or in the database record, enter the citation information using Cross/Ref Simple Text Query or DOI Lookup. Note that materials originally published prior to the Internet, but now available online may have a DOI.

Researchers may determine multiple DOI's by copying & pasting entries from a references list to the Cross/Ref Simple Text Query.
A DOI may be verified by searching the CrossRef DOI Resolver.

If the work does not have a DOI assigned, see additional examples below.

Always provide issue number (if available) following volume number. [changed 6/07]

Include author first & middle initials, and issue number if provided. Note that works with a DOI no longer need a database name. Also, because they are final versions of articles, do not include date of retrieval, and the URL is not included. Since DOI numbers are complex, we suggest copying and pasting DOI into reference.

**Article with DOI assigned**


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**Article with no DOI assigned; content retrieved from an online database.** *When an article without a DOI is retrieved through an online database, note the source database which holds the article.*


**Article with no DOI assigned; final version of article; content is freely available from publisher; page numbers indicated.**


**Article in a professional/scholarly journal retrieved from a publisher's web site, no DOI, freely available, format differs from print version or page numbers not indicated**

*Note that the URL should link directly to the article.*

Article - preprint version (published online before print; may or may not include pagination; indicate initial page number or range if available)


Articles in Popular Magazines
*Note: Most popular magazine articles do not have a DOI assigned.*

Article in a popular magazine retrieved from a web site, no DOI, freely available, format differs from print version or page numbers not indicated. For the majority of popular magazine articles located directly on a publisher's web site, formats often differ from the original published version. Volume, issue, and page numbers often are not provided. If they are not used, the name of the periodical is all that can be provided in the reference. Note that the URL should link directly to the article, not the publisher's home page.


Article in a popular magazine, no DOI assigned, retrieved from an online database. When an article without a DOI is retrieved through an online database, note the source database which holds the article. For example, if you searched ReadersGuideAbs and located an online article from General OneFile, you indicate the OneFile database name. Also, the URL is not included.


Newsletter article, no DOI assigned, retrieved from publisher web site.


Newspaper Articles
**Article in a newspaper retrieved from a web site**

*For the majority of popular magazine articles located directly on a publisher's web site, formats often differ from the original. Volume, issue, and page numbers often are not provided. If they are not used, the name of the periodical is all that can be provided in the reference. Whenever possible, the URL should link directly to the article, not the publisher's home page.*


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**Article in a newspaper retrieved from an online database (e.g., Access World News); no DOI available.**

*When accessing newspaper articles through an online database, note that the source database usually holds the cited article. Since a DOI is not available for most newspaper articles, include the name of the newspaper database where you located the online article as shown below. Also, the URL is not included.*


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**ERIC DOCUMENTS**

**ERIC Document retrieved from ERIC database (without document report number)**


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**ERIC Document retrieved from ERIC database (with document report number)**


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**ERIC Document - ERIC Digest retrieved from ERIC database**

ERIC Document - unpublished conference paper retrieved from ERIC database


ERIC Document - published conference paper retrieved from ERIC database


ERIC Document - Master's thesis retrieved from ERIC database


ERIC Document - Doctoral dissertation retrieved from ERIC database


U.S. Government executive document

Note that the agency publication number may appear on the web document or in the library catalog.


Message posted to an electronic mailing list (archived)

**Abstract of a work in an online database**
*Although referencing the full-text of an article is preferred, abstracts may be used as sources.*


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**Conference presentation slides**


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**MISCELLANEOUS SOURCES**

**Graphic representation of data derived from a data set / data bank**
*When a graphic (graph, map, chart, etc.) is generated/created from a data set/data bank available online, use the following to reference the result. Since data sets/banks are frequently updated, provide the URL of the initial web page used to generate the graphic.*


**Audio Podcast**

Motion Picture


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Personal & Other Communications

*The APA Publication Manual (5th ed., p. 214) indicates that personal communications include letters, memos, telephone conversations, some electronic communications (e.g., e-mail or messages from nonarchived discussion groups or electronic bulletin boards), etc. Personal communications are not cited in the reference list, but are cited within text as follows:*

M. Strahan (personal communication, January 19, 2000).